

How to Submit an Abstract to a Special Session

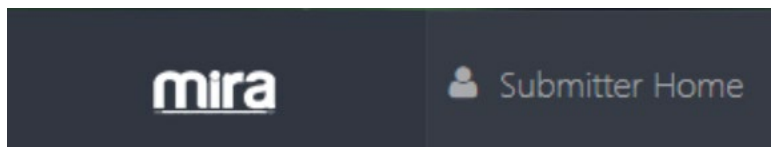
Authors submitting **Research Contributed Abstracts** have the option to submit their abstract for consideration in a relevant open special session. Abstracts must be submitted by the **Regular Abstract Deadline** for review by session organizers. Organizers have full discretion to accept or reject abstracts. Authors will be notified whether their abstract is selected for inclusion in a special session, placed in the general abstract pool, or rejected.

Instructions

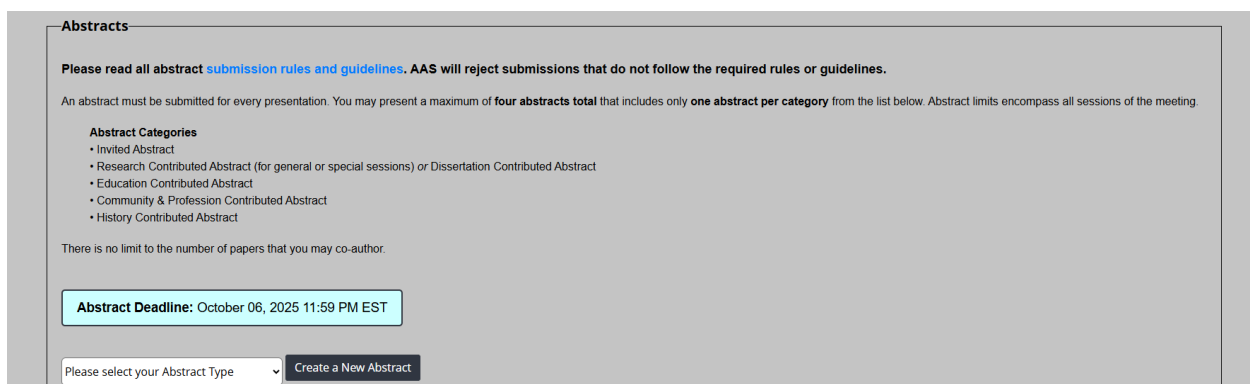
- 1) Log in to the AAS Submission Site using your AAS username and password.



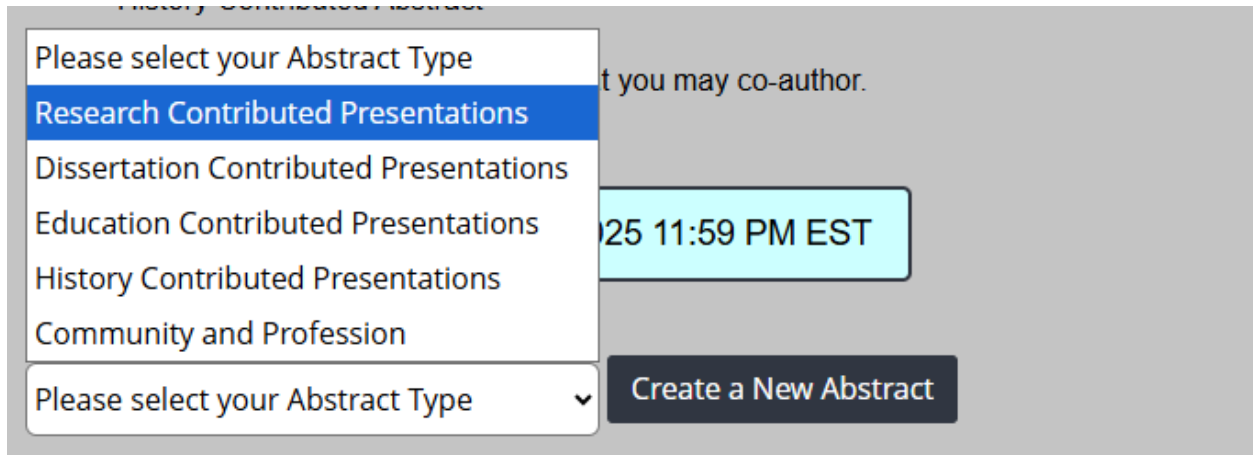
- 2) Select Submitter Home from the menu bar.



- 3) Scroll down to the **Abstracts** section and select the drop-down "Please select your Abstract Type".



- 4) Select **Research Contributed Presentations**, then select **Create a New Abstract**.



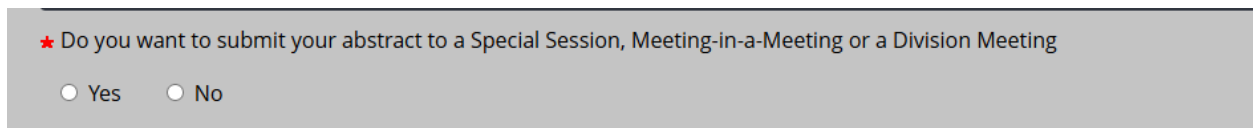
Please select your Abstract Type

- Research Contributed Presentations**
- Dissertation Contributed Presentations
- Education Contributed Presentations
- History Contributed Presentations
- Community and Profession

Please select your Abstract Type ▼

Create a New Abstract

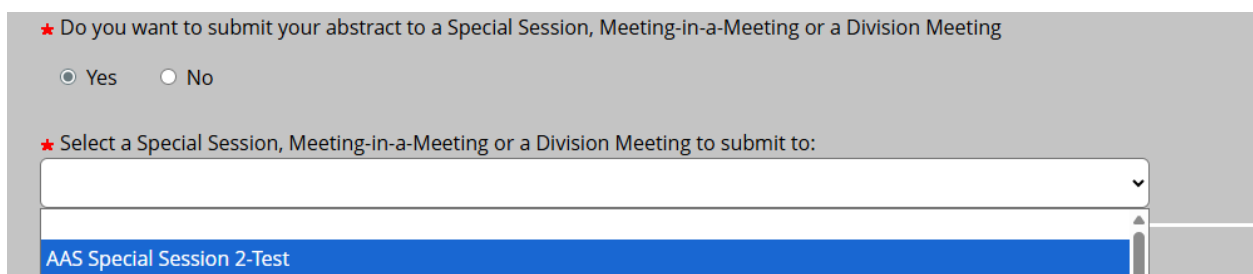
- 5) Complete the **Statements of Understanding** and **Authors** sections for your submission as normal.
- 6) On the **Abstract Questions** section, select **"Yes"** to the question asking to submit to a special session. A drop-down list will appear.



★ Do you want to submit your abstract to a Special Session, Meeting-in-a-Meeting or a Division Meeting

☒ Yes ☐ No

- 7) Select the Special Session you wish to submit your abstract to.



★ Do you want to submit your abstract to a Special Session, Meeting-in-a-Meeting or a Division Meeting

☒ Yes ☐ No

★ Select a Special Session, Meeting-in-a-Meeting or a Division Meeting to submit to:

AAS Special Session 2-Test

- 8) Complete and **Submit** your abstract as normal.